



**Shree Meghmani Parivar And Shree Bhailalbai A. Patel
(Detrojwala) Umiya Arts and Commerce for Girls Sola,
Ahmedabad – 380060**

CIRCULAR

19/06/2023

Namaste All!

This is to inform all IQAC members that the IQAC meeting will be held on 21st June, 2023 at the IQAC room for fruitful discussion on Agenda mentioned below. All are requested to mark their presence for smooth execution.

Agendas for discussion

- Implementation of NEP 2020
- Introduction of Indian Knowledge System
- Faculty Development Programs
- UGC Care-list Publication
- Preparation of Academic Calendar
- Perspective Plan for year 2023-24

After the meeting any suggestions or inputs can be presented by members for the betterment of students will be considered.

Chairperson
Prin. Dr. Sangeeta Ghate



Principal
Shri Meghmani Parivar and
Shri Bhailalbai A. Patel (Detrojwala)
Umiya Arts & Commerce College for Girls
Sola, Ahmedabad - 380060.



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Sr. No.	Name	Signature
1	Prin. Dr. Sangeeta Ghate	
2	Dr. Ajitha Nair	
3	Dr. Rupal S Patel	
4	Dr. Dinesh J Kanzariya	
5	Dr. Shilpa J Patel	
6	Dr. Ajay M. Raval	
7	Prof. Milin Danak	
8	Dr. Jigar Joshi	
9	Prof. Archana Jani	
10	Mr. Jitendra Solanki	
11	Ms. Shilpa Mistry	
12	Shree Jayantibhai Patel	Absent
13	Mr. Darshil J Shah	
14	Shree Natubhai M Patel	
15	Mr. Chandubhai Patel	
16	Mr. Jaswantbhai Thakkar	
17	Manisha Patel	
18	Vibha Patel	
19	Jiya Rabari	



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CIRCULAR

26/12/2023

This is to inform all the IQAC members that a meeting will be convened on 27th December in the Principal's Chamber to discuss the following agenda. All the members are requested to attend the meeting without fail for taking valid decisions.

The following are the **Agendas** to be discussed and reviewed:

- Research and Publication of teaching faculty
- Promotion of Research and Innovation among the students
- Add on Courses
- Result Analysis of previous semester
- Remedial Classes for slow Learners (Student Support Program)
- Admission in Swayam / Coursera for Advanced Learners

After the meeting any suggestions or inputs regarding innovation can be presented by any member for the development of our institute.


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Prin. Dr. Sangeeta Ghate

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13	Mr. Darshil J Shah	



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14	Shree Natubhai M Patel	
15	Mr. Chandubhai Patel	
16	Mr. Jaswantbhai Thakkar	
17	Manisha Patel	
18	Vibha Patel	
19	Jiya Rabari	

CIRCULAR

12/09/2023

This is to inform all faculty members to remain present for IQAC Meeting on 15th September 2023. The meeting will be held at the Principal's Chamber at 10.30 a.m. The following Agendas need to be discussed.

- **Participation in GSIRF , NIRF**
- **Expressions-3**
- **Sannidhi 23-24**
- **Orientation Program for Newcomers**
- **Add On Courses - Evaluation**
- **Website Redesign**
- **Sakhi Salah Kendra MOU**

Your suggestions and ideas will be appreciated.

Chairperson
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9	Prof. Archana Jani	
10	Mr. Jitendra Solanki	
11	Ms. Shilpa Mistry	
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16	Mr. Jaswantbhai Thakkar	
17	Manisha Patel	Absent
18	Vibha Patel	
19	Jiya Rabari	

CIRCULAR

19/03/2024

Namaste!

This is to inform that periodic IQAC Meeting will be scheduled on 21st March 2024. All faculty members are request to mark their presence at IQAC ROOM at 11 a.m. The below mentioned points need to be discussed:

- Skill Development Program
- Expert Lectures beyond the curriculum
- Submission of AQAR for the academic year 22-23
- Parents Teacher Meeting
- Academic Calendar of 23-24
- Quality Enhancement Programs

Your valuable suggestions will be appreciated.

Chairperson
Prin. Dr. Sangeeta Ghate



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Principal
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Minutes of the IQAC Meeting

21/06/2023

The IQAC coordinator welcomed the members to the meeting. The Principal chaired the meeting with an introductory speech. The coordinator presented the Agenda and healthy discussion was held on it. The outcomes and decisions taken are discussed below.

1. Implementation of NEP 2020

The discussion on various key aspects of NEP 2020 WAS HELD. It was decided to arrange sessions to create awareness among faculty regarding key points of NEP 2020. All faculty members overwhelmingly welcomed NEP 2020.

2. Introduction of Indian Knowledge System

With the implementation of NEP 2020, NEW SYLLABUS CAME INTO FORCE. All faculty members are required to update the new modules by taking training from KCG.

3. Faculty Development Program

The Principal and IQAC Coordinator motivated faculty members to attend more FDP. The HRDC conducts FDPs and workshops at regular intervals. The details of it will be shared in WhatsApp Group, so interested members can register.

4. UGC Care list Publication

The coordinator insisted on publication in UGC CARE list journals for strengthening their Academic Profile. The IQAC will furnish timely information for the same.

5. Inter-class Events

The IQAC Coordinator with the help of Cultural Committee decided to execute inter-class events on different themes and activities will be planned.



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6. Academic Calendar

This year also Academic Calendar has been formulated as like previous year which has to be strictly followed. In case any innovative suggestions are there then that would be appreciated.

7. Perspective Plan

The perspective Plan for 23-24 was presented and discussed unanimously.

All decisions are implemented and feedback taken.

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Minutes of the IQAC Meeting

27/12/2023

The meeting was started at 10.30 on 27th December, 2023 in the Principal's Chamber. The following points are discussed and action plan chalked out for the same.

1. Research and Publication of teaching faculty

All the faculty members are instructed to publish their papers in UGC Care listed journals and having impact factor above 6. They were informed to attend conferences to enhance their research base.

2. Promotion of Research and Innovation among the students

The chairperson suggested that students of Semester V & VI need to be motivated for Research and paper publication. The faculties need to guide and help for the same. They should be informed to attend various conferences and seminars.

3. Add on Courses

The IQAC coordinator enlightened the need of Add on Courses which helps students in knowing their potential and enhance their inherent skills.

4. Result Analysis of last semester

The chairperson discussed the results with the HODs and instructed them to give necessary guidance to the concerned faculty to improve the pass percentage.

5. Remedial Classes

The chairperson informed the faculty to prepare the time-table for the students under the flagship of Student Support Program to improve result which must be implemented with immediate effect. All HODs must ensure that all subject students must attend remedial classes and attendance sheet need to be maintained.

6. Advanced Learners

The Chairperson instructed the faculty members to motivate and inform the students about SWAYAM/ COURSERA/ MOOC free online courses. The faculty members will give an insight of these courses which will be beneficial for



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the advanced learners. These are certified courses which will help in their career growth.

The meeting was ended with vote of thanks.

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Minutes of the IQAC Meeting

15/09/2023

The meeting was held at 10.30 a.m. and following points were discussed. The agendas were discussed and necessary plan of action decided.

1. Participation in GSIRF , NIRF

IQAC facilitated the participation of college in GSIRF and NIRF and to make graphical movement so as to improve the overall ranking of the college.

2. Expressions - 3

In this meeting we discussed about 'Expressions-3' which reflects our student's potentialities. It is a platform for showing their creativity. The coordinators are informed for increasing participation.

3. Sannidhi 23-24

In our Sannidhi Book 23-24 scholarly articles of faculties and students are to be published.

4. Orientation

It was decided to organize the orientation for new students enrolled in B.A./B.Com. Program this year. This will include instruction regarding syllabus, examination pattern, vision and mission of college, core values, code of conduct etc.

5. Add On Courses -Evaluation

In this meeting it was decided to introduce new Add on Courses which would benefit students in career development.

6. Website Redesign

It was decided to update information on website regularly.

7. Sakhi Salah Kendra MOU

It was decided in the meeting that MOU to be signed with Sakhi Salah Kendra for the benefit of students. The matter was decided for signing MOU.

The meeting was ended with vote of thanks.



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Minutes of the IQAC Meeting

21/03/2024

The IQAC Meeting started at 11 a.m. on 21st March 2023, at IQAC Room. The following points were discussed, resolved and minutes have been recorded.

1. Skill Development Program

The Chairperson of IQAC Cell enlightened the need of conducting and organizing Skill Development Programs to enhance the hidden potentialities of the students.

2. Expert lecture beyond Curriculum

All the members unanimously agreed to take steps to conduct and organize guest lectures for the holistic development of the students.

3. Submission of AQAR

The AQAR for year 22-23 need to prepare and submit in the given format and important aspects related to that were discussed.

4. Parent Teacher Meeting

All the HoDs are instructed to organize Parent Teacher Meeting to discuss the problems and take feedback from parents. The parents should be acquainted with facilities and functioning of the college.

5. Academic Calendar

The chairperson asked the members to give their input for the Academic Calendar 24-25 .It need to be prepared for upcoming academic year which should include examination dates also.

6. Quality Enhancement Programs

The chairperson informed to organize more quality enhancement programs at class level by arranging various interclass competitions.



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